



**CDG Display Solutions
1421906 Ontario Inc.**

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File Submission

Upload via YouSendit Dropbox site

Using an easily identifiable file name, pack all of your artwork, fonts, placed images and PDF proofs into one compressed file such as WINZIP or STUFFIT.

Always include the original layered files along with the flattened files.

Dropbox site:

<http://dropbox.yousendit.com/CDGDisplays>

Enter a subject (Your company / Job name), a message (detailing *your email address*, whats in your packed file as well as any other pertinent information), select a file using the "browse" button or multiple files using the "add another file" tab

When files are finished being uploaded, CDG Displays will be emailed.

You MUST include your email address in the Message field.

CDG Displays Inc. is not responsible for any delays in upload due to improper procedure, lack of notification, misplacement of files or upload speed. Please compress all files into a single file to ensure the fastest upload possible. No job will be downloaded and started until CDG is notified the file is uploaded and ready for print. Production begins after final approval and takes 7 business days from that point forward.

By mail

You can either provide us with transparencies or high-resolution digital files. We accept most standard discs in PC and Mac formats: CD-ROM, DVD-ROM/RAM, USB Key. Please prepare your files using QuarkXPress, Adobe Photoshop, or Adobe Illustrator and save your images in CMYK as *native layered working files* as well as TIFF or EPS files. We also accept .sit and .zip compressed files. **Always include the original, layered .psd or .ai files, as well as the flattened files, plus all fonts & images.**

Mailing address:

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4181 Sladeview Cres. Unit 35
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If you need to contact us, our office hours are 9AM to 5PM EST, Monday to Friday. Call us at: (289)997-0411.